

Pay It Forward

Governance Committee

January 14<sup>th</sup>, 2025 10:30am

Virtual

Attendees:

Marcus Carrion

Ben Brooks

Absent:

Erik Veliz

Genny Slater

Pete Tassos

Brad Carroll

Dan Fleming

## Agenda and Discussion Items

### 1. Internal Data Governance

- **Focus:** Structuring data to support operations and decision-making.
  - Key data points include occupancy rates for men's and women's dorms and other metrics for the CEO dashboard.
  - Data will provide a monthly view, trend analysis for multi-month and annual perspectives, and help in identifying areas for operational improvement.
- **Action Item:**
  - Jerry is developing a dashboard template to be showcased at the next board meeting.

### 2. Policies, Procedures, and Bylaws

- **Updates:**
  - Current policies and procedures have been updated.

- **Van Policy:**
  - Additions for the van will be excluded from the current updates and added later as an addendum.
- **Action Items:**
  - Board to review and vote on updated policies and procedures.
  - Review van usage policy and consider drafting a Memo of Understanding (MOU) or liability release form for outside agency use (e.g., Street2Feet).
  - Ben will reach out to other organizations to gather example policies for van usage.
  - Target date for van policy approval: February 2025 board meeting.

### **3. External Governance, Policy Awareness, and Advocacy**

- **Focus Areas:**
  - Stay informed on city, state, and federal policy, law, and regulation changes or proposals.
  - Actively engage in discussions and advocate for the organization's interests.
  - Identify opportunities to represent the community's interests in relevant forums.

### **4. Advisory Committee Establishment**

- **Goal:** Form an advisory committee to strengthen governance and community representation.
  - Review and make necessary updates to bylaws, policies, and procedures to support the advisory committee's role.
  - Target February 2025 for completion of governance updates, followed by a March recruiting campaign.

### **5. Medicaid Funding for Counseling Services**

- **Investigation Areas:**
  - Assess Medicaid funding opportunities for counseling services.
  - Determine credentialing requirements to qualify for Medicaid funds.
  - Explore service delivery options, including hiring or training staff.

- Model different scenarios to evaluate feasibility and impact of offering Medicaid-funded services.

**Action Items Summary:**

1. Jerry to finalize and present the internal data governance template at the next board meeting.
2. Board to review and vote on updated policies and procedures 1/22
3. Ben to research and collect sample van policies from other organizations.
4. Governance Committee to finalize van policy ahead of the February board meeting.
5. Begin updates to bylaws and policies for advisory committee establishment by February.
6. Investigate Medicaid funding opportunities and credentialing requirements for counseling services.

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